

**Mount Olive Lutheran Preschool
Inventory of Child's Record**

Child's Name _____ Birthdate _____

This is a summary sheet to ensure that the above named child's record at Mount Olive Lutheran Preschool is complete. Mount Olive staff will ensure that each form on this list is complete and contained within the child's record:

- Registration Form.
- Emergency Information Form
- Health Care Form (Current)
- Immunization Record (Current)
- Parental Release Form
- Syrup of Ipecac Release Form
- Documentation of any individual child care program needs for the child
- Date of parent conferences _____ (Fill in here)
- A summary of information provided to the parent at the time of conference. _____

